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| 1PUPIL | Pupil’s name (last name, first name)      | Date of birth and personal identity code      |
| Pupil’s street address (as indicated in the Population Information System)       | Postal code and city/town      |
| **2****GUARDIANS** | Guardian’s name (last name, first name)      | Guardian’s mobile phone      |
| Guardian’s name (last name, first name)      | Guardian’s mobile phone      |
| Guardian’s email address      |
| **3****APPLICATION INFORMATION** | Pupil’s school (to which the application applies)      | Pupil’s grade (to which the application applies)      |
| **I am applying for the following school transport benefit:**[ ] School transport by taxi [ ] Travel allowance (see page 2) |
| **Need for school transport**[ ]  In the morning, **transport from home** **to school.**  [ ]  After the school day, **transport home from school**[ ]  After the school day, **transport home from afternoon activities** granted by the city. If the transport benefit and afternoon activities are granted, enter the time when the child departs from afternoon activities. **Select one option.** [ ]  at 14:50 [ ]  at 16:00 [ ]  at 16:45You can make permanent changes to the departure time from afternoon activities according to the timetables above during the school year. |
| Name and address of the location of afternoon activities applied for from the City of Espoo      |
| **Period for which the school transport benefit is applied**[ ]  For the duration of the school year      –      [ ]  For the duration of grades      –       |
| **4****CRITERIA FOR GRANTING SCHOOL TRANSPORT****Criteria for granting school transport on the reverse side of the form** | [ ]  Pupil’s **health** (severe disability or illness that prevents independent mobility). Medical statement required.[ ]  Other particularly weighty reason **associated with** the pupil. Requires a statement by a psychologist or medical doctor or another document explaining the weighty reason (statement from the school’s learning support group, or a copy of a pedagogical statement if the pupil is a first-grader).[ ] The school commute is too difficult, tiring or unsafe in view of the pupil’s age or other circumstances. [ ] The school commute is longer than 3 km (pupils in grades 1–2) **or** longer than 5 km (pupils in grades 3–9) [ ] Route to school is unsafe. The person processing the application will request a statement from Espoo’s Public Works Department. |
| **5 SUPPORTING DOCUMENTS** | [ ]  Expert statement (psychologist, medical doctor) [ ]  Statement from the school’s learning support group [ ]  Copy of a pedagogical statement [ ]  Other document, please specify       |
| **6NOTIFICATION OF DECISION** | The decision will be delivered through Wilma. [ ]  I want to receive the decision by post. In this case, the decision will not be available through Wilma. |
| **7****GUARDIANS’ SIGNATURES AND NAMES IN BLOCK LETTERS** | I give my consent to the disclosure of my child’s street address, my contact information and other essential information needed for transport arrangements to the transport company if my child is granted school transport by taxi. |
| Guardian’s signature and name in block letters       | Date     .     .      |
| Guardian’s signature and name in block letters      | Date     .     .      |

**Submit the application and the supporting documents to: SUPE / School transport, P.O. Box 31, CITY OF ESPOO**

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| **LENGTH OF****SCHOOL COMMUTE**  | Length of the pupil’s school commute, measured by the shortest pedestrian route that can be used year round. To be filled in by a city employee. In one direction       km       m |

For particularly weighty reasons, the guardian may be granted a travel allowance (in euros) for transporting the child between home and school.

You can apply for a travel card from the pupil’s school.

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| **TRAVEL ALLOWANCE** | Bank account number in IBAN format FILL IN ONLY IF YOU ARE APPLYING FOR A TRAVEL ALLOWANCE FOR TRANSPORTING YOUR CHILD. |

**INFORMATION FOR GUARDIANS**

The information on this form will be entered into the Primus school administration system. The City of Espoo’s privacy notices that comply with the Personal Data Act (523/1999), the Act on the Openness of Government Activities (621/1999) and the Decree on the Openness of Government Activities (1030/1999) are available at: espoo.fi/tietosuojaselosteet.

The information provided on the form is used for pupil-specific decision-making. Decisions on school transport or travel allowance are made by the Superintendent of Schools in your area. The decisions are made in accordance with the principles for granting school transport or travel allowance set by the Committee.

General principles for granting school transport:

* The school transport benefit is only available to pupils who attend a school assigned by the City of Espoo (in accordance with section 6 of the Basic Education Act).
* A school commute refers to the journey between the pupil’s home and school within Espoo.
* School transport is granted on the basis of the pupil’s address within Espoo indicated in the Population Information System.
* Guardians are responsible for the school transport of pupils who have applied for and been selected to other forms of education referred to in section 28 of the Basic Education Act (secondary school, weighted-curriculum education, English-language education, bilingual education, language immersion, Montessori education).
* The length of the pupil’s school commute is measured by the shortest pedestrian route that can be used year round.
* School transport may be granted on the basis of an expert opinion or other very weighty reason.
* School transport may be granted for the entire school year or part thereof.

If the pupil’s health (severe disability or illness) prevents independent mobility and the pupil needs school transport for several years, school transport may be granted on the basis of a medical statement.

For more information on applying for school transport and the criteria for granting school transport, please call 09 816 24000. The criteria for granting school transport are available at [espoo.fi/koulukuljetukset](https://www.espoo.fi/en/childcare-and-education/comprehensive-education/studying-comprehensive-school/school-transport). You can find the guidelines in the Attachments section.